

Draft Meeting Agenda
South Dakota Board of Examiners of Psychologists
Ramkota Hotel and Convention Center, Pierre, South Dakota
May 13, 2022 – 8:30 a.m. CDT / 7:30 MDT

The public is invited to attend the meeting via teleconference. Please call the switchboard at (866) 705-2554, key in the access code 263756. For assistance please call (605) 642-1600.

Member Listing:

1. Thomas Stanage, Ph.D., President
2. Matthew Christiansen, Ph.D., Vice-President
3. Trisha Miller, Ph.D., Secretary
4. Jeffrey Ellison, Psy.D., Member
5. Rosalie Ball, Ph.D., Member
6. Robert Overturf, Lay Member
7. Brian Roegiers, Lay Member

Purpose: The Board protects the health and safety of the consumer public by licensure of qualified persons, enforcement of the statutes, rules and regulations governing the practice of psychology, including the appropriate resolution of complaints.

8:30 a.m. CDT – Oral Examinations

- Applicant #613
- Applicant #704
- Applicant #709
- Applicant #703
- Applicant #711

The business meeting will convene immediately following the oral examinations.

1. Call to Order/Welcome and Introductions-Stanage
2. Roll Call-Stanage
3. Corrections or additions to the agenda
4. Approval of the agenda
5. Public Testimony/Public Comment Period – 8:35 a.m. CDT
6. Approval of Minutes from January 13, 2022 and February 11, 2022
7. FY Financial Update
8. Board Member Reappointments
9. Legislative Updates (Legal Counsel)
10. EPPP II
11. ASPPB Mid-Year Meeting – April 21, 2022 (New Orleans) - Carol
12. Upcoming ASPPB Annual Meeting – October 26-30, 2022 (National Harbor, MD)
13. Discussion on Future Oral Exams/Teleconferencing
14. Schedule next meeting(s)

15.Executive Session-Pursuant to SDCL 1-25-2

1. Complaints/Investigations/Applications

- a. #223 – Complaint
- b. Applicant Question
- c. Report on Letter of Concern

16.Applicant Approvals

17.Any other business coming in between date of mailing and date of meeting

18.Adjourn

SOUTH DAKOTA BOARD OF EXAMINERS OF PSYCHOLOGISTS
BOARD MEETING MINUTES
Teleconference/Video Conference
January 13, 2022

Members Present: Thomas Stanage, Ph.D., (President); Matthew Christiansen, Ph.D. (Vice President); Trisha Miller, Ph.D., (Secretary; joined meeting at 8:06am MDT/9:06am CDT); Jeffrey Ellison, Psy.D., Rosalie Ball, Ph.D., Member; Robert Overturf, Lay Member; Brian Roegiers, Lay Member

Members Absent: None.

Others Present: Carol Tellinghuisen, Executive Administrator; Brooke Tellinghuisen Geddes, Administrative Assistant; Abby Rehorst, Administrative Assistant; Ryan Loker, Special Assistant Attorney General & Legal Counsel for the Board (DSS-Assigned); Marilyn Kinsman, Senior Policy Analyst for South Dakota DSS

Call to Order/Welcome and Introductions: Stanage called the meeting to order at 9:00 am CST.

Roll Call: Tellinghuisen Geddes called the roll. A quorum was present (Stanage, Christiansen, Ellison, Ball, Overturf, and Roegiers). Miller was absent until 9:06am CST.

Corrections or Additions to the Agenda: None.

Approval of the Agenda: Christiansen motioned to approve the agenda as presented; Ellison seconded the motion. Motion carried on unanimous vote of members present; Miller absent.

Public Testimony/Public Comment Period (9:05am CST / 8:05am MST): None.

Approval of Minutes from September 23, 2021 Meeting: Roegiers moved, Christiansen seconded, to approve meeting minutes as written. Motion passed unanimously amongst those present; Miller absent.

[Miller joined the teleconference at 9:06am CST / 8:06am MST.]

FY Financial Update: Tellinghuisen Geddes reported on the most recent financial report (financials as of November 31, 2021) as well as the 2021 Fiscal Year End report. Members were provided with documentation of the same financials from one year ago as well for comparison. Tellinghuisen Geddes reported that as of November 31, 2021, revenue was at \$10,153.00, year-to-date expenditures were at \$31,336.22, and Cash Balance was at \$103,959.83. She reported that as of 2021 Fiscal Year End (December 31, 2021), revenue was at \$63,321.47, year-to-date expenditures were at \$57,294.94, and Cash Balance was at \$125,143.02.

Election of Officers: Ellison motioned for the board to continue with the current slate of officers, wherein Stanage would be President, Christiansen would be Vice President, and Miller would be Secretary. Roegiers seconded the motion. **MOTION PASSED** by unanimous voice vote.

Online System-Renewals Update: Tellinghuisen Geddes stated that fifteen licensees did not renew this year. Tellinghuisen stated that CEU availability and willingness of licensees to complete CEU's online may have contributed to the number of non-renewals.

Legislative Updates (Legal Counsel): Loker stated that he has not seen any bills during the legislative session that would affect the Board.

ASPPB Mid-Year Meeting – April 21, 2022 (New Orleans): Tellinghuisen stated that she would be willing to go to represent the board office and asked if any board members would be interested in going. The Board agreed to coordinate with the Board office if any board member has interest and/or availability to attend. Miller motioned to approved up to two board members and a staff member to attend the 2022 ASPPB Mid-Year meeting; Christiansen seconded. **MOTION PASSED by unanimous voice vote.**

Applicant Equivalency Considerations: Miller stated that she suggested, via the ASPPB Listserv, the issue of applicant equivalency be a topic to address at the next ASPPB meeting.

Schedule Next Meeting: After group discussion, it was determined to tentatively attempt an in-person meeting timed after the ASPPB Mid-Year meeting to allow for information obtained at the meeting to be shared with the group. The next meeting was tentatively set for Friday, May 13, 2022 at 8am CDT in Pierre, SD.

Kinsman exited from the conference call at 8:30am MST/9:30am CST.

Executive Session – Pursuant to SDCL 1 – 25 – 2:

Miller motioned and Christiansen seconded to enter executive session at 8:33am MDT/9:33am CDT. **MOTION PASSED by unanimous voice vote.**

Board members, executive staff, and Loker transitioned to a secure private online conference room at this point.

Overturf exited from the meeting at 11:49am MDT/12:49am CDT (after the third orals examination).

Complaints/Investigations/Applications: Complaint #223 is still in a pending status. Stanage made a recommendation that the application for applicant #703 be processed. Christiansen made a motion to accept the recommendation. Miller seconded. **MOTION PASSED by unanimous voice vote.**

Applicant Approvals: Miller recommended applicants 622, 700, and 603 be approved for licensure per passing of their orals examinations today. Christiansen moved, Roegiers seconded, to approve applicants 622, 700, and 603 for licensure, pending any outstanding licensure requirements to complete. **MOTION PASSED by unanimous voice vote.**

Executive Secretary Contract: Miller made a motion to renew the Executive Secretary contract with a 2% cost of living increase if granted by the State. Ball seconded the motion. **MOTION PASSED by unanimous voice vote.**

Other Business: Tellinghuisen Geddes agreed to be in contact with Applicant #702 to reschedule the orals examination from today, given technical difficulties; potential dates will be collected from all in effort to reschedule it prior to the next board meeting.

Adjourn: Motion to adjourn was made by Miller, seconded by Roegiers. Stanage adjourned meeting at 12:00pm MDT / 1:00pm CDT following unanimous vote.

SOUTH DAKOTA BOARD OF EXAMINERS OF PSYCHOLOGISTS
BOARD MEETING MINUTES
Teleconference/Video Conference
February 11, 2022
12:00 p.m. MST / 1:00 p.m. MST

Members Present: Matthew Christiansen, Ph.D. (Vice President); Trisha Miller, Ph.D., (Secretary); Jeffrey Ellison, Psy.D., Rosalie Ball, Ph.D., Member; Robert Overturf, Lay Member; Brian Roegiers, Lay Member

Members Absent: Thomas Stanage, Ph.D. (President)

Others Present: Carol Tellinghuisen, Executive Administrator; Brooke Tellinghuisen Geddes, Administrative Assistant; Abby Rehorst, Administrative Assistant; Ryan Loker, Special Assistant Attorney General & Legal Counsel for the Board (DSS-Assigned);

Call to Order/Welcome and Introductions: Christiansen called the meeting to order at 12:00 p.m. MST.

Roll Call: Tellinghuisen Geddes called the roll. A quorum was present (Christiansen, Miller, Ellison, Ball, Overturf, and Roegiers).

Corrections or Additions to the Agenda: Miller corrected the time for public testimony as 12:05 p.m. MST.

Approval of the Agenda: Ellison motioned to approve the agenda with the corrected time for public testimony; Miller seconded the motion. MOTION PASSED by unanimous voice vote.

Public Testimony/Public Comment Period (12:05 p.m. MST / 1:05 p.m. MST): None.

Executive Session – Pursuant to SDCL 1 – 25 – 2:

Ellison motioned and Overturf seconded to enter executive session at 12:05 p.m. MST. MOTION PASSED by unanimous voice vote.

Board members, executive staff, and Loker transitioned to a secure private online conference room at this point.

The Board exited executive session at 12:53 p.m. MST.

Miller recommended that applicant #702 be approved for licensure per the passing of her oral exam today. Ellison motioned to license applicant #702 pending any outstanding requirements for licensure. Roegiers seconded the motion. MOTION PASSED by unanimous voice vote.

Other Business: None.

Adjourn: Motion to adjourn was made by Overturf, seconded by Ellison. Christiansen adjourned meeting at 12:58 p.m. MST following unanimous voice vote.

Respectfully submitted,

Trisha T. Miller, Ph.D.
Secretary

1-27-1.17. Draft minutes of public meeting to be available--Exceptions--Violation as misdemeanor. The unapproved, draft minutes of any public meeting held pursuant to § 1-25-1 that are required to be kept by law shall be available for inspection by any person within ten business days after the meeting. However, this section does not apply if an audio or video recording of the meeting is available to the public on the governing body's website within five business days after the meeting. A violation of this section is a Class 2 misdemeanor. However, the provisions of this section do not apply to draft minutes of contested case proceedings held in accordance with the provisions of chapter 1-26.

BOARD OF PSYCHOLOGY EXAMINERS
REVENUE SUMMARY
FOR MONTH ENDING 04/30/22

COMP	ACCOUNT	BDGT YEAR	GRANT YEAR	CENTER	FUND SRC	SUB FUND	FISCAL YEAR	FISCAL MONTH	YTD AMOUNT	MTD AMOUNT
6503	4920045			0892000	654		2022	10	\$ 1,553.03	\$ -
6503	4950000	0	0	0892000	654		2022	10	\$ 308.04	\$ -
6503	4293000	0	0	0892000	654		2022	10	\$ 24,600.00	\$ 13,200.00
									\$ 26,461.07	\$ 13,200.00

EXPENDITURE SUMMARY REPORT
FOR MONTH ENDING 04/30/22

COMP	ACCOUNT	BDGT YEAR	GRANT YEAR	ACCOUNT DESCRIPTION	CENTER	FUND SRC	SUB FUND	FISCAL YEAR	FISCAL MONTH	YTD AMOUNT	MTD AMOUNT
6503	5204020	0	0	DUES & MEMBERSHIP FEES	0892000	654		2022	10	\$ 350.00	\$ -
6503	5204030	0	0	LEGAL DOCUMENT FEES	0892000	654		2022	10	\$ 600.00	\$ -
6503	5204090	0	0	MANAGEMENT CONSULTANT	0892000	654		2022	10	\$ 42,097.32	\$ 3,882.81
6503	5102020	0	0	RETIREMENT-ER SHARE	0892000	654		2022	10	\$ 458.93	\$ 122.66
6503	5102060	0	0	HEALTH/LIFE INS.-ER SHARE	0892000	654		2022	10	\$ 917.25	\$ 145.54
6503	5204130	0	0	OTHER CONSULTING	0892000	654		2022	10	\$ 1,198.50	\$ 238.50
6503	5204201	0	0	BFM CENTRAL SERVICES	0892000	654		2022	10	\$ 1,170.83	\$ -
6503	5204204	0	0	RECORDS MGMT SERVICES	0892000	654		2022	10	\$ 256.80	\$ 62.40
6503	5204207	0	0	HUMAN RESOURCES SERVICES	0892000	654		2022	10	\$ 680.34	\$ 181.78
6503	5204590	0	0	INS PREMIUMS & SURETY BDS	0892000	654		2022	10	\$ 1,280.30	\$ 1,280.30
6503	5204740	0	0	BANK FEES AND CHARGES	0892000	654		2022	10	\$ 97.62	\$ 10.00
6503	5101010	0	0	F-T EMP SAL & WAGES	0892000	654		2022	10	\$ 7,647.95	\$ 2,044.59
6503	5101030	0	0	BOARD & COMM MBRS FEES	0892000	654		2022	10	\$ 1,260.00	\$ -
6503	5102010	0	0	OASI-EMPLOYER'S SHARE	0892000	654		2022	10	\$ 665.99	\$ 152.30
6503	5102080	0	0	WORKER'S COMPENSATION	0892000	654		2022	10	\$ 67.71	\$ 29.54
6503	5102090	0	0	UNEMPLOYMENT COMPENSATION	0892000	654		2022	10	\$ 0.72	\$ 0.20
6503	5204510	0	0	RENTS-OTHER	0892000	654		2022	10	\$ 2,200.00	\$ 200.00
6503	5204530	0	0	TELECOMMUNICATIONS SRVCS	0892000	654		2022	10	\$ 110.57	\$ 16.29
6503	5205320	0	0	PRINTING-COMMERCIAL	0892000	654		2022	10	\$ 1,528.89	\$ 358.77
										\$ 62,589.72	\$ 8,725.68

BOARD OF PSYCHOLOGY EXAMINERS
CASH CENTER BALANCE
FOR MONTH ENDING 04/30/22

[illegible]

SD Board of Psychology Financials

	<u>Current 04/30/22</u>	<u>Previous Year 04/30/21</u>
YTD Revenue	\$26,461.07	\$11,221.47
YTD Expenses	\$62,589.72	\$50,406.28
YTD Cash Balance	\$89,014.37	\$79,931.68

Abby Rehorst

From: Kinsman, Marilyn <Marilyn.Kinsman@state.sd.us>
Sent: Friday, April 29, 2022 8:49 AM
To: office@sdlicensing.com
Cc: Tidball-Zeltinger, Brenda
Subject: Board of Examiners of Psychologists

Good morning. As we look ahead to October, please be thinking about the following upcoming term dates on the Board of Examiners of Psychologists and advise how you wish to proceed. Please also let me know if you disagree with the appointment and expiration dates as noted below.

36-27A-7. Removal of board members--Vacancies--Limitation of successive terms.

The Governor may remove a member of the Board of Examiners of Psychologists for cause. If there is a vacancy on the board caused by the death, resignation, or removal from the state of a member or for any other reason, the Governor shall appoint a new member to serve the unexpired term. No member of the board may serve for more than three successive full terms. The appointment to an unexpired term is not considered a full term.

1. Trisha Miller, Psychologist Ph.D.
 - a. Appointment: 11/07/2016
 - b. Expiration: 10/30/2022
 - i. If Board desires, may request to reappoint.
2. Matthew Christiansen
 - a. Appointment: 11/07/2016
 - b. Expiration: 10/30/2022
 - i. If Board desires, may request to reappoint.

As in the past, the Governor would need to agree to the reappointments.

Marilyn Kinsman

Senior Policy Analyst
Department of Social Services
700 Governors Drive
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605-773-4447



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